



Indonesia Civil Society Forum 2022  
**Advancing Inclusive Democracy in Indonesia**  
Jakarta, 30 - 31 March 2022



### Guide and Rundown for Panel's Key Welcomes and Discussions

The plenary session is an opportunity to introduce and initiate discussions on "Social Inclusion, Diversity and Civil Society" (March 30, 2022) and "Inclusive Democracy and Civil Society" (March 31). This plenary session will be facilitated by the Master of Ceremony (MC) and experienced moderators who are the fields experts. In each plenary session there will be a keynote welcoming speech and panel discussion with contributions from experts on the discussion topic. On the first day (March 30) there will be an opening speech by the USAID/Indonesia Director. Key Opening and Welcome Speeches will be broadcast via Zoom Pro; the panel discussions will be led by moderators who are in the studio with the panelists. A digital helpdesk will provide assistance to participants, as necessary.

#### Details of the rundown and responsibilities on March 30 are as follows:

- 7:45-8:00. Participants join Zoom
- 8:00-8:10. USAID/Indonesia Director Jeffery Cohen, Minister Muhadjir Effendy, and Ruby Kholifah from AMAN join Zoom as co-hosts and can chat before the event starts
- 8:15-8:20. MC acknowledges the presence of Minister Muhadjir Effendy, Ruby Kholifah, and USAID/Indonesia Director, welcoming the participants and describing ICSF.
- 8:20-8:30. National anthem "Indonesia Raya" and interfaith prayer
- 8:30-8:45. MC introduces the USAID/Indonesia Director for the opening speech (15 minutes).
  - USAID/Indonesia Director gives opening remarks
  - USAID/Indonesia Director officially opens ICSF 2022
- 8:45-8:45. MC thanks the USAID/Indonesia Director and introduces Minister Muhadjir Effendy
- 8:45-9:15. Key remarks by Minister Muhadjir Effendy on "Government and Civil Society Collaboration in the Eradication of Intolerance" and by Ruby Kholifah on "Civil Society Organizations: The Front Line in Supporting Tolerance in Society." Allocated 30 minutes. If there is time after the welcome, the MC will read out some questions from the Zoom chat box. MADANI's co-facilitator will collect the questions, to then be presented by the MC.
- 09:15-09:20. Group photo session
- 9:20-9:40. MC thanks the keynote speakers and invites the USAID/Indonesia Director and the keynote speaker to the Zoom breakout room for 15 to 20 minutes for a virtual press conference with journalists invited by the U.S. Embassy Public Affairs Section and hosted by USAID.
- 9:40. The USAID/Indonesia Director and the keynote speaker leave the event.
- 09:15-09:20. Parallel with the Press Conference, the MC introduces the Plenary Session Panel Discussion and Moderators at the main Zoom forum. The moderators introduce topics and speakers.
- 9:20-10:20. Panel discussion session begins. The format is a talk show facilitated by moderators. The five panelists are each given 5-7 minutes with a guiding question from the moderator. Questions to the panelists are based on their respective skills and backgrounds. The moderator asks follow-up questions. MADANI's co-facilitator monitors the time. Moderators keep the discussion in motion in line with the guiding questions and generate as many answers as possible.

- During the presentation, participants can ask questions to certain panelists in the Zoom chat box where MADANI co-facilitators will collect and review. The best questions will be asked by the moderator.
- 10:20-10:40. Moderators read out key questions from the participants and engaged panelists in facilitated discussions about the role of civil society in Social Inclusion and Diversity.
- 10:40-10:45. Moderators give a brief overview of the issues already discussed.
- 10:45-11:00. The panel discussion ends and the MC announces a 15-minute rest, during which participants will be invited to their respective Zoom Breakout rooms.
- 11:00. Group discussion sessions begin (please see the group discussion guide).

**Details of the rundown and responsibilities on March 31 are as follows:**

- 07:45-08:00. Participants join Zoom
- 08:00-08:10. MC welcomes the participants and explains the second day of the ICSF, and introduces the keynote speaker: Prof. Azyumardi Azra.
- 08:10-08:30. Keynote speech by Azyumardi Azra on "Inclusive Democracy and Civil Society in Indonesia." Allocated time is 20 minutes. If there is time after the welcoming remarks, the MC will read out some questions from the Zoom chat box. The questions will be collected by MADANI co-facilitators and will be submitted to the MC.
- 08:30-08:30. The MC thanks the keynote speaker and introduces the panel discussion participants and moderators. Moderators introduce topics and speakers.
- 08:30-09:30. The panel discussion session begins. The format is a talk show facilitated by moderators. The five panelists are each given about 10 minutes with a guide question from the moderator. Questions to the panelists are based on their respective skills and backgrounds. The moderators ask a follow-up question. MADANI's co-facilitator tracks the time. Moderators keep the discussion in motion in line with the guide's questions and generate as many answers as possible.
- During the presentation, participants can ask questions to certain panelists in the Zoom chat box that MADANI's co-facilitators will collect and review. The best questions will be asked by the moderator.
- 9:30-9:55. Moderators read out key questions from the participants and engaged panelists in discussions on Inclusive Democracy and Civil Society in Indonesia.
- 09:55-10:00. Moderators give a brief overview of the issues already discussed.
- 10:00-10:15. The panel discussion ends and the MC announces a 15-minute break, during which participants are invited to their respective Zoom breakout rooms.
- 10:15. Group discussion session begins (please see the group discussion guide).